

RESUME

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Objective

Seeking a position of an English teacher at your school to utilize my capabilities and professional experiences for the academic progress of the students.

Summary of Skills

- Excellent knowledge of the subjects and ability to effectively teach and communicate it to the students
- Ability to conduct practical, giving the students assignments, and evaluating them.
- Ability to prepare audiovisual presentations for the students.
- Oral communication skills, problem solving, and decision making abilities
- Ability to plan and organize theoretical as well as practical English classes for students
- Ability to develop study material, handouts, and bibliography of additional reference material for students
- Interacting with students and guiding them to opt for the right courses and career in future.

Professional Experience

- Worked as English teacher in Moulana English Medium School at Kombam, Palakkad district for 3 month.[CBSE, Curriculum]
- Worked as a English Lecturer in RMC College at Malappuram for 6 month.
- Now I'm working in JamiaNadwiyya Training College as an Assistant Professor in English since 2016.

Academic Qualifications

- M.A. English, Annamalai University [2018-2019]
- Master of Education, Department of Education, Calicut University.[2015-2016]

- Bachelor of Education ,Calicut University [2013-2014]
- M.A. English, Mahatma Gandhi University. [2011- 2012]
- Degree (Bachelor of Arts) [2007-2010]
- Plus Two (2005-2006)
- SSLC [2004]

Professional Enhancement

Participation

- Appreciation of Digital Literacy Examination conducted by NIOS under the scheme NDLM of Department of Electronics & IT, Ministry of Communications & IT, Government of India
- Workshop on the Preparation of Lesson Transcript and Achievement Test at Devaki Amma memorial Teacher Education College
- Workshop on NAAC Assessment Criteria 1: Curricular Aspects organized by IQAC, MES Mampad College in association with Sahya Arts and Science College
- Coordinator in the MESMAC International Conference on “Applying Theory Paradigms, Practices, Faultlines” organized by MES Mampad College in association with Kerala State Higher Education Council
- Faculty Orientation Workshop on “Research and the Art of Publishing Research Papers” organized by JNTC Edavanna
- Webinar on “NEP-2020: “The salient features, trends and challenges” organized by JNTC Edavanna in association with IQAC

Computer Skills

CTTC (Computer Teacher Training Course), DCFA (Diploma in Computer Financial Accounting), Internet Basics

Languages Known: Malayalam, English

Declaration

I hereby declare that the above furnished details are true to the best of my knowledge and belief

RAJEENA M K