

Minutes of Grievance Redressal Cell

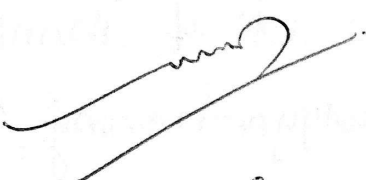



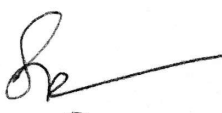
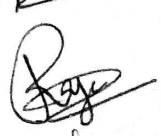
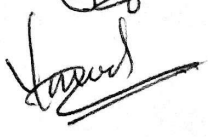
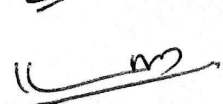
21/07/2022

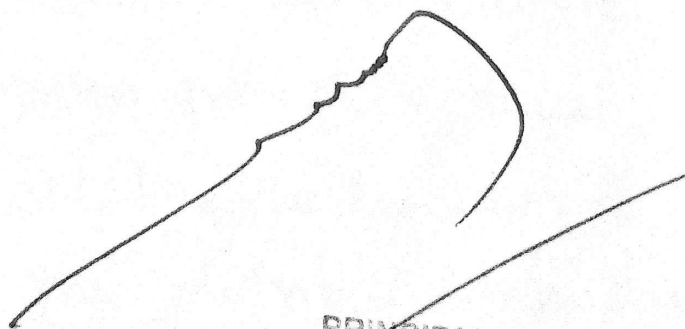
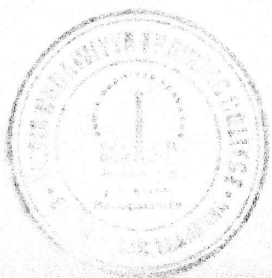
A meeting of the Grievance Redressal Cell was conducted on 21/07/2022 at ~~the~~ ~~the~~ ~~the~~ JNTC hall

Agenda:

1. Introduction of new members of the cell
2. Familiarising the purpose and functioning of the cell
3. Future plans
4. Any other permitted by the chair

Participants:-

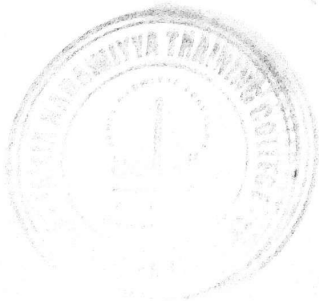
1. Principal 
2. Baby Shaksheela 
3. Sharafudheen 
4. Nasreen 
5. Sumayya KT 
6. Rajeena MK 
7. Dr. Vasel 
8. Muhammed 

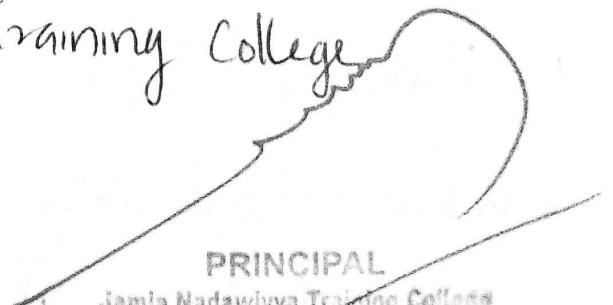


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The meeting started at 3 PM at ~~Musroom~~ ^{Main hall} on 21/07/2022. Dr Shakkula welcomed the members and Dr. Anfor, Principal Jamia Nadawiyya Training College chaired the session. He explained the purpose and functions of Grievance Redressal cell. Members introduced themselves and a discussion on future plan was made.

It was decided to organize an awareness program for students dress management. The meeting came to an end at 4:00 PM with vote of thanks by Muhammed Asst. Professor Jamia Nadawiyya Training College

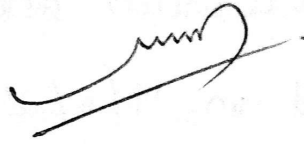

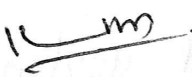



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A meeting of the Grievance Redressal Cell was conducted on 8/9/2022 at Principal's chamber at 3:30 PM

Agenda: Request for attending internal exam in online mode,

Participants

1. Dr. Hafoor (Principal) 
2. Dr. Baby Shakkula 
3. Mohammed 

Requests of 3 Bed students (4th semester) to write internal exam online due to health issue were considered by the committee. After verifying the genuineness of the requests, the committee decided to permit 3 students to attend exam in online mode (through whatsapp)

Action Taken

Concerned students and respective teachers were informed about the permission granted to these students. Students were decided to attend the exam as per the schedule, the question paper distributed individually through whatsapp and answer sheets uploaded within the timeline


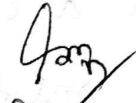




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A combined meeting of the Grievance Redressal Cell and Evaluation and Examinations committee (EEC) was conducted on 17/9/2022 at main hall at 10:30 am

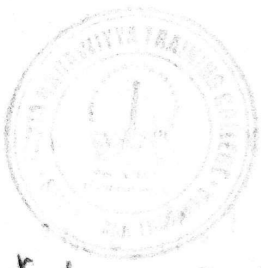
Agenda:

Grievance by 2 BEd students (4th semester) in awarding internal marks

Participants

1. Salam 
2. Shakkeela 
3. Nasreen 
4. Shanahudheen 
5. Dr. Vaseel 
6. Mohammed 

The committee discussed the grievances submitted by students (online) regarding internship marks (Phase 2) and decided to re-check the marks given by mentor in the concerned institution and by the internal examiners.



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Action Taken

The marks were re-checked and it was found that marks for certain criteria were missing in the Google form filled by the concerned members and the same was rectified.



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A meeting of ~~GRCC~~ ^{GRCC} was conducted on 27/9/2022 at principal's chamber

Agenda:

Grievance of B Ed students regarding Internship (Phase-I) marks (Online request) and marks for ~~research~~ ^{internship} proposal feed-back.

Participants

Dr. Hafoor

Dr. Vaseel

Baby Shakkeek

Sumayya

Mohammed



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The committee considered the request from students to re-check the marks of internship phase-1. It was decided to ask the students to explain the grievance in purpose and also to collect opinion of the respective supervising teacher.

Regarding the marks for research proposal, the committee decided to re-evaluate the proposal. Grievance on non-returning of unit test answersheets was considered.



Action Taken

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The committee heard the grievance of the students and also heard the opinions of supervising teacher about the class. The documents submitted were re-checked by the committee and it was observed that the marks given for internship (Phase-1) is satisfactory w.r to work done.

EEC reevaluated the research proposal and found many short comings and neglects from the part of the researcher. Hence no additional marks were provided to the proposal submitted.

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All staff members were informed about the importance of returning the paper assignments with proper feedbacks to students.

A review meeting of the GRC was conducted at Media Hub on 29/03/2023 at 2:30 PM.

Agenda:

Review of the activities of GRC

Participants

1. Dr. Gafur
2. Baby Shakkeela Jay
3. Mohammed
4. Nasreen
5. Sharafudheen

The meeting started at 2:30 PM on 29/03/2023 at ~~main hall~~ ^{main hall}. Dr. Gafur welcomed the members, Principal of JNTC and Baby Shakkeela chaired the session.

Dr. Gafur gave a brief account of the functioning of GRC-session conducted by Women cell about stress management unit, grievances, mainly



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on internal assessment - regarding attending online and the marks awarded. Grievances are mainly related to internal assessment and it is to be considered.

The meeting came to an end at 4:30 PM.

Mohammed delivered vote of thanks with a brief comments on the internal examinations.



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