

Agenda and Minutes of the IQAC meeting held on 19/10/22 at IQAC room

- Agenda :
- 1) Reconstitution of IQAC
 - 2) Assigning duties to prepare S.S.R.
 - 3) Documentations.
 - 4) Geo tagged photos.
 - 5) Improving the website
 - 6) A visit to Holy family Training College, Koduvayoor
 - 7) Starting a new research journal.
 - 8) Publication of books.
 - 9) Obtaining ISSN number.
 - 10) Any other.

Members present.

1. Dr. Abdul Gafoor P.K. 
2. Abdusalam. C. 
3. Sumayya K-T 
4. Rajeena. M.K. 
5. Nasreen. V. 
6. Mehrunnisa. P.K. 
7. Baby Shakeela. T.S. 
8. Sadiq Payanthala 
9. Sharafudheen. C.K. 
10. Dr. Vaseel. K. 
11. Mohamed. C. 
12. Dr. Saifudheen 
13. Sarath. 
14. Soude. T. 
15. Mujeeb Rahman. I. 
16. Adil Athief Swalahi 
17. Abhilash. T. 
18. P. D. M. Ajay 

Decisions:

1. Decided to reconstitute the IQAC incorporating the new faculty members.

The following will be the composition of IQAC:

- 1) Chairperson - Dr. Abdul Gafour P-K (Principal)
- 2) IQAC coordinator - Prof. Abdusalam. C.
- 3) Administrative officer - Mr. Mujeeb Rahman.
- 4) Librarian - Soudha.T
- 5) Management representative: Adhil Athief, Director, JNE
- 6) Trust Board Member, Prof. Abdul Azeer. P.
- 7) Teachers
 1. Mrs. Baby Shakeela.
 2. Mr. Sharafuddeen.
 3. Dr. Vaseel.
 4. Sadiq Payanthala
 5. Mr. Sharath
 6. Mr. Mohamed. C
 7. Rajjerna.
 8. Student nominees
 - 1) Second year - Nihal (Arabic)
 - 2) First year - Amithe. M. (Physical Science)
 9. Alumni Member - Mr. Zakariya (Arabic)
 10. Local Society - Mr. Abhilas - President Grama Panchayat.
 11. Stake holders - Jawher - Principal IOHSS, Edavanne.

The following team members were entrusted to prepare the self-study Report (S.S.R).

1. Criteria 1 - curricular aspects.
Baby Shakeela (convenor), Sumaya (member)
2. Teaching learning and Evaluation.
1. Sharafuddeen (convenor), 2. Nasreen (member)
3. Research, innovation and extension.
1. Dr. Vaseel (convenor) 2. Dr. Abdul Gafour (Member)
4. Infrastructure and learning Resources.
1. Mr. Sadiq Payanthala (convenor)
2. Prof. Abdusalam. (Member)
5. Student Support and Progression.
1. Sharath (Convenor) 2. Meharunnessa (Member)

6. Governance, Leadership and Management

1) Mohamed-C. (Convener) 2. Dr. Abdul Gafar PK (Member)

7. Institutional Values and Best practices.

1. Miss Rajesha (Convener) 2. Prof. Abdusalam-C (Member)

The convenors and members of these groups shall attend a meeting at 10 AM on 31-10-22 along with the Coordinator and Principal.

Decided to submit the S.S.R. by 2025 and to work hard with dedication and determination to get the college accredited in flying colours.

Decided to document all programmes systematically and to have geotagged photos and videos.

The other important decision include the starting of a Youtube channel to upload the materials. Decided also to improve the website to meet the requirements of NAAC

Another important decision was to visit a recently NAAC accredited college, Holy Family Training College in Palakkad District on 2nd November 2022.

Also decided to start a new research journal and Dr. Vasud was selected as the editor of the journal. The principal will take initiative to obtain ISSN number.

Decided to publish books on various subjects.

~~Principal~~~~Coordinator~~Actions Taken Report.

- 1) A workshop on SUPW was conducted by Mrs. Baby Shakeela.
- 2) Mr. Sharath organized an ICT Workshop at Talap on 2nd June 22.
- 3) On 3rd June students were taken to a special school

at Ottayil to finish their task.

- 4) A Study Tour to Kodaikanal, Marayoor and Munnar was held on 3rd June 5th June.
- 5) Model Examinations were held from 20th June onwards.
- 6) On 13 June social breakup was planned.
- 7) Art and Drama Workshop conducted.
- 8) Moral Instruction classes were held.
- 9) Mr. Mohamed C gave leadership to conduct College Union elections.
- 10) Peer Discussion lessons organized on June 20 and 21.
- 11) Initiatory school experience was held on 27 June to 30 July.
- 12) Observation lesson and demonstration classes were held from July 5 and 6.
- 13) Criticism classes were conducted.
- 14) Independence Day was celebrated.
- 15) Convocation conducted on 31-8-2022. Dr. Mohamed Salim, Head of the Department & Principal Farook Training College gave the convocation address.
- 16) ^{Planned to} Celebrate Kerala Pivivi Day with cultural programmes.
- 17) National Education Day celebrated 11-11-2022 celebration planned.



Agenda and Minutes of IQAC meeting at 11:30 AM
on 8-11-2022 in the IQAC room.

Agenda:

1. Review of the visit to Holy family College of Teachers education, Koduvayoor, Palakkad.
2. Planning of future programmes and an action plan. - criterion wise.
3. Reporting on the progress of documentation.
4. College Union inauguration
5. Any other, ✓ Result analysis. 2. Introduction of new uniform

Present:

- | | | | |
|--------------------------|--|----------------------|--|
| 1. Dr. Abdul Gafoor P.K. | | 16. Adil Athief | |
| 2. Abdusalam C | | 17. Abhilash | |
| 3. Mujeeb Rahiman | | | |
| 4. Soudha. T | | | |
| 5. Adhil Athief | | | |
| 6. Prof. Abdul Azeez-B. | | | |
| 7. Mrs. Baby shakela | | | |
| 8. Mr. Sharafuddeen | | | |
| 9. Mr. Shareeb | | | |
| 10. Mr. Mohamede | | | |
| 11. Miss. Rajena | | | |
| 12. Nihal | | | |
| 13. Amilka | | | |
| 14. Mr. Abhilash | | | |
| 15. Mr. Jawhar | | 18. Saadq Fayyazh se | |

Decisions:

1. Analysis of the observations reported from the visit of Holy family Training College, Palakkad on 2nd Nov 22.
2. An action plan for every criteria was taken up for discussion.
3. Reported about the progress of work on documentation.

4. Decided to give training for student⁴⁵ teachers to appear for KTET, SET and NET examination in a blended mode.

5. An alumni meet to be organized on 19-11-22.

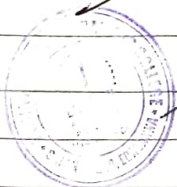
6. PTA to be convened and PTA to be reconstituted including the representatives of parents of first year students. The meeting to be held on 29 Nov. 2022.

7. Micro teaching to be rescheduled to 6th and 7th of January 2023.

8. Analysis of Result.

Action Taken Report

- 1) Started documentation work systematically and to take geotagged photos and videos.
- 2) Started a Youtube channel.
- 3) Website was improved so as to meet the quality parameters of NAAC.
- 4) Visited a NAAC accredited College of Teacher Education.
- 5) Started work for publishing books and journals.
- 6) Reconstituted the IQAC.
- 7) Various criteria of S-S-R was entrusted to different members to prepare the S-S-R.
- 8) A meeting was convened on 31-10-22 and IQAC coordinator, principal and others attended.
9. New Uniform introduced.
10. Alumni meeting decided.



TRINITY
11, Jalan Duta,
Seri Duta, Putrajaya,
Pin 62000, Malaysia

Agenda and Minutes of the IQAC meeting held
on 15/12/2022 at IQAC room.

- Agenda: 1) Review of semester works 1 and 3.
2) Microteaching - Planning
3) 4th Semester planning 1) Academic calendar
2) Time table preparation.
3) 3rd semester - Community living Camp.
4) Annual sports and games.
5) Discipline.
6) Inter Collegiate activities,
7) Completion of portion, Unit Unit Test
8) Any other.

Present:

1. Dr. Abdul Gafoor, P.K.
2. Abdusalam, c.
3. Mujeeb Rahuman.
4. Adhil Athief
5. Sunda-T.
6. Prof. Abdul Azeer, B.
7. Mrs. Baby Shakeela.
8. Mr. Sharafuddeen.
9. Mr. Sharaf.
10. Mr. Mohamed, c.
11. Miss Rajeeva, M.K.
12. Nihal
13. Amitha.
14. Abhilesh
15. Mr. Jawhar.
16. Meharumessa, P.K.

Decisions: 17. Adhil Athief Swalehi,

- 1) Reviewed the semester 1 & 3 works and found satisfactory.
- 2) IQAC programmes, activities and S.S.R preparation reviewed.

3) Discussed the completion of portions, Unit tests and result analysis were made.

4) Microteaching practicals were scheduled from 18 December 22 to 20th December 2022

5) School internship of first year students were scheduled for the first week of January 23.

6) Works of 2nd year students were reviewed

7) Sarath, Dr. Vaseel and Sharafuddeen were to prepare Academic Calendar.

8) Teachers in charge of elective subjects:

1) Sarath R.V. (Inclusive Education)

2) Nasreen (Environmental Education)

3) Dr. Vaseel (Guidance and Counselling)

4) Sharafuddeen. (Management Education)

9) Students Annual Magazine staff editor

10) Annual sports date finalized.

11) Value added courses to be conducted.

Activities taken -

1. Alumni meeting held on 19-11-22.

2. A field trip was held on 1 December 22.

3. College Anniversary was inaugurated on 28-11-2022.

4. PTA meeting was held on 30/11/22. Mr. Mohamed, Miss Rajees, Mrs. Baby Shakeda, Mrs. Sumayya, Mr. Abdulsalam, Mr. Sharafuddeen and Mrs. Meharunnissa were elected to the PTA

5. Microteaching was held on 16-12-22 to 22 Dec. 22

6. First and Third semester works of students were reviewed.

7. Academic Calendar was prepared.

8. Community Living Camp organized.

9. Annual sports and games planned.

10. Inter collegial activities planned.

11. C.C.A to be held on Thursdays and Fridays.

12. Morning Assembly to be held on Tuesdays and Thursdays

13. Decided to conduct value added courses in ~~Business~~ Management,

Pattam Varayam and Figuring oneself out.

Agenda and Minutes of the IQAC meeting held on 23-1-2023. at 3.30 PM.

Agenda.

1. Model Examination.
2. Arts festival
3. Football match
4. Faculty development Programme
5. Practical Examination: - Food & Refreshment, Reception of examiners, Programme time table.
6. Academic Calendar.
7. Palliative Day
8. Club meetings.
9. Food fest
10. Republic day programme
11. Value added course on 'Introduction to fine arts'.

Present:

1. Dr. Abdul Gader PK
2. M. Harunessa. Pk
3. Sunayya. K. T
4. Nasreen. V
5. Baby Shabula. S
6. Mujeeb Rahman. T
7. Mohammed. C
8. Rajeeva. M. K.
9. Seelie Jayathide. S
10. Adil Athir Fowalati.

Decisions.

1. Decided to organize F.D.P
2. Decided to conduct model Examination using the questionnaire set by Principals Association.
3. Decided to organize Interstaining College football Championship
4. Decided to conduct annual athletic meet and sports day on 9-2-23 and 10-2-23.
5. It is decided to conduct arts day on 15th and 16 March 23.
6. Decided to conduct mock viva on 31 January 23.
7. New time table to be followed from 6th Feb. onwards.
8. Decided to conduct food fest on 20th March 2023
9. June 5th to be observed as environment Day.
10. June 15th & 16th ICT Workshops.
11. ICT Work workshop to be held on 15 & 16th of June 23.
12. It is decided to conduct community living camp on 18th to 21st January 2023.
13. Decided to Celebrate Republic Day.
14. External Practical board visit and its planning
15. Decided to conduct a value added course on 'Introduction to fine arts'.

Admin Taken Report.

1. History Seminar was held at Salafiyya College Wandan on 1-3-22
• Teachers and Students participated.
2. College Magazine was released by Abdul Athif Salsahi and language club was inaugurated on 15-3-22.
3. F.O.P on Research & Research article Writing by Prof. Dr. Prof. Abdul Gafoor K, Head of the department of Education. Faculties of 3 Colleges attended the seminars held on 17-3-22
4. Dr. Sunil Kumar, N.S.S College Kappalam and Team conducted the practical board visit from 18-3-22 to 19-3-22.
5. World Water Day was observed on 22-3-22.
6. TLM - expo by senior students - students of various institutions visited.
7. Induction meeting of junior students were held in October 22.
8. Remedial programme was held in December 22.
9. EPC work was held in January 2023.
10. FDP - Synergy 2, was held on 18-7-23.
11. A visit to the Love shore as a part of inclusive Education was held in January.
12. Grievance Redressal cell meeting was conducted in January.
13. MOU with Edavanna Grama Panchayath signed on 22-10-22.
14. MOU with Edavanna Argya Kootayma was signed on 2-1-22.
15. MOU with Sullaiman Salim College of Teacher Education, Arakkode signed on 12-10-22.
16. MOU with Jamin Nadarima Residential High School, Edavanna signed on 1-3-2023.
17. News paper membership programme on 2-1 December
18. World Aids Day observed on 1 December 2022.
19. Seminar on Human Rights Day held on 14-12-22.
20. ICT workshop on Resume Making on 10-11-22.
21. F.O.P. - Research and the art of publishing
22. Anti Drug Abuse talk on 6-10-22.
23. Kerala Privi celebration on 1-11-22.
24. International Day of Disabled persons, observed on 3-12-22.
25. Children's Day celebrations on 14-11-22.
26. Nature Walk on 9-11-22.

27. National Education Day observed on 11.11.22.
28. Faculty visit to a NAAC accredited College on 2-4-22.
29. Work shop for specially abled on 13-1-23.
30. Palliative Care awareness programme on 15-1-23
31. The meeting of anti ragging cell was held on Oct 12
32. Antinarcotic cell held their meeting on Nov. 9.
33. SC/ST cell, OBC cell and Anti sexual harrasment cells. had their meeting on Dec. 2.
34. Placement Cell held a meeting on 4 January 2023.
35. Career guidance Cell had a discussion on Oct 12.
36. On January 23, a meeting of Grievance Redressal cell was held.
37. A meeting of film club was held on 4 January 2023.
38. Nature club meeting was held on 6 Oct 22 and Jan 4-23.
39. Saince club held a meeting on November 9-22.
40. Language club had their meeting on December 12.
41. Field trip to Tribal area on 1-12-2022.
42. PTA meeting on 30-11-22.
43. Value Added course on stress management from 1-1-2023.
44. Alumni meet on 19-11-22.
45. Extension lectures on 9-11-22.
46. School internship from 1-9-22 to 30-9-22.
47. Add on course on Home appliance from 1-9-2022 to 30-9-22.
48. Inter Collegiate Quiz Competition
49. Restricted use of mobile usage during class time.
50. Decided to have a screening committee for art related activities.
51. Decided to conduct mock viva on or before 30th & 31 Jan 2023.
52. Decided to conduct a value added course on 'Introduction to fine arts'.



PRINCIPAL
Jainia Medical Training College
Salda No. 1, Anandapur
Pin - 673201, Andhra Pradesh

Agenda and Minutes of the IQAC meeting held on 17/2/2023 at 2.30 PM at IQAC Room.

Agenda:

1. 2nd semester activities - Preparing Calendar of activities.
2. Study tour.
3. Annual sports.
4. NAAC - activities.
5. Any other.

Participants:

1. Dr. Abdul Rafoor S.K.
2. Prof. Abdusalam.
3. Baby Shakeela.
4. Mr. Sharafuddeen.
5. Mohamede.
6. Rajeev. M.K.
7. Sumayya K.T.
8. Nasreen. V.
9. Mrs. Meharunnisa.
10. Dr. Vaseeh.
11. Prof. Abdul Azeez. P.
12. Abhilesh. T.
13. Anwaran. T.
14. Souda. T.
15. Muzeb Rahman. T.
16. Sadeg Pajathela. S.

Decisions.

1. Mrs. Baby shakeela and Dr. Vaseed are the teachers in charge of study tour.
2. Decided to conduct sports day on 2nd & 3rd March 2023.
3. TLM Workshop to be held on 7th & 8th March.
4. Discussion lessons - March 20 and 21.
5. Demonstration classes - June 7
6. Criticism classes - June 20 & 21 - 2023.
7. Decided to conduct next IQAC meeting on 13 March 2023.

Activity Report

1. Arts off stage items to be held in March 2023.
2. A NAAC class to be held in Administrative Block auditorium on 4th March 2023 / 11 March 2023.
3. An F.D.P was organized
4. Model examination was conducted.
5. Intertraining College Football Match was conducted.
6. Sports Day was held on 9-2-23 and 10-2-23.
7. Arts Days were held on 15th and 16 March 23.
8. New Time table to be adopted from 6 Feb. 2023.
9. 2nd semester classes started on 27 Feb. 2023.
10. Fourth Semester classes started on 13th February.
11. Decided to conduct Paliative awareness programme on 2-3-23.
12. Decided to sit every Mondays and Wednesdays from 3:30 PM and 4:30 PM for discussions & activities of NAAC.
13. Decided to organize a field trip to Kadalundy in connection with elective paper on 14-3-23.
14. It is decided to conduct online classes from 3rd April 2023 to 13 April 2023 for 2nd semester students.



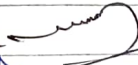




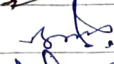
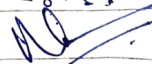
PRINCIPAL
 Sri Madhavaya Training College
 Sahani Nagar, Edappuram
 Pin - 676541, Malappuram

Agenda and Minutes of IQAC meeting held on 17/3/2023. at IQAC room.

Agenda

1. IQAC work progress - review.
2. Jobfair conduction in collaboration with stepin.
3. F.D-P.
4. Mentor-Mentee meeting
5. Blog for JNTC.
6. SPARK Programme
7. JRF orientation class.
8. Young Innovators Programme
9. ICT Training Workshop.
10. Field Trip
11. Meeting of Cells
12. Add on course - Pattum Varayam.
13. Food Fest.
14. Inter College Foot ball match.
15. Career Talk on Centre school.
16. Talk on mental health.
17. Cultural fest.
18. Sports.
19. World Water Day 22.3.23
20. Meteorological Day 23.3.23
21. World Tuberculosis Day 24.3.23
22. Unit tests.
23. Closing of College.
24. Any other.

Present.

1. Dr. Mohan Chandra 
2. C. Abdusalam 
3. Mujeeb Rahman. 
4. Rajeeva M.K. 
5. Mohammed. C 
6. Souda. J 
7. Nasveel. V 

- 8 Baby Shabeela. T.S. Long
- 9 Sunayya. K.F. Duffa
- 10 Sadeq Pagntho. S.C. S.C.
- 11 Adhil Alfiy. S.C.
- 12 Jawahar. A.S. S.C.
- 13 Abhilash. T. S.C.
- 14 Shara Fuleheen. C.K. S.C.
- 15 Dr. Vaseel. K. S.C.

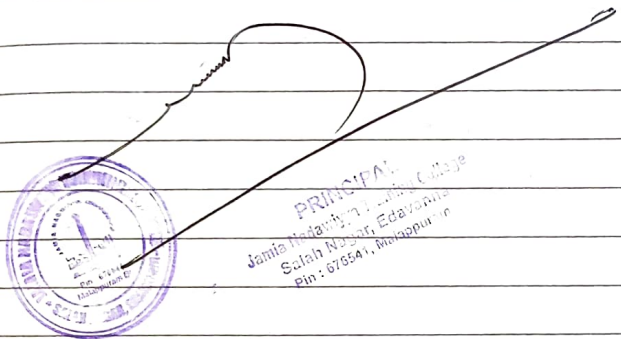
Decisions.

1. Reviewed the progress of IQAC work and S.S.R preparation.
2. Necessary planning for the annual sports and games were made.
3. Criteria wise activities of S.S.R preparation were reported.
4. Practical Examinations were held.
5. Add on course on 'Introduction to fine arts' were in progress.
6. Discussion lesson to be held from 20 to 21 March 2023.
7. Demonstration classes were decided to be held on 7th June.

Action Taken

1. An expert class on NAAC were held on 4-3-2023.
2. Arts off stage items were held on March 2023.
3. A blog for JNTC was created.
4. Spark programme to improve JNRHS were undertaken.
5. JRF orientation programme by Abdul Wahab was started.
6. Young Innovators programme was organized.
7. Mr. Sharath organized an ICT Training workshop.
8. A field Trip to Kadalundy was undertaken on 14-3-2023.
9. Several meetings of different cells were held in the month.
10. An add on course on Pattum Varayam started.
11. Food fest was held in the college.
12. An inter training football match was conducted in the college.
13. Reviewed the documentation progress.

- 14. Mentor-Mentee meetings were held,
- 15. World water day was celebrated.
- 16. Meteorological Day was celebrated on 23.3.23.
- 17. Internal tests for all subjects were given
- 18. Feed back from the outgoing students were taken.
- 19.



PRINCIPAL
 Jania Marjan, J. Marjan, Uda
 Safah Negeri, Edarawan
 Pin: 676501, Malappuram

Agenda and Minutes of IQAC meeting held on 5/6/2023, at IQAC Room.

Present

- 1. Dr. Madul Gregorak
- 2. C. Abduslam
- 3. Baby Shabhalis
- 4. Rajeeva M.K.
- 5. Mohammed.C
- 6. Nasreen.V
- 7. Mujeeb Rahman
- 8. Samsayya.K.T
- 9. Babitha.K.P
- 10. Sachin Bayanathda
- 11. Adil Athreef
- 12. Abhilash.
- 13. Jawhar.
- 14. - Dr. Vascel.K